

## **EARNLEY PARISH COUNCIL**

MEMBERS OF EARNLEY PARISH COUNCIL ARE HEREBY SUMMONED TO THE MEETING OF EARNLEY PARISH COUNCIL TO BE HELD ON Thursday 19<sup>th</sup> July 2012, COMMENCING AT 7.30pm (or immediately following the Planning Committee Meeting), at Bracklesham Barn, Beech Avenue, Bracklesham

**77.12 PUBLIC QUESTION TIME** – this is limited to ten minutes to allow members of the public to a) make representations b) answer questions or c) give evidence relating to business to be transacted (the public are welcome to stay and observe the rest of the meeting)

**78.12 APOLOGIES AND REASONS FOR ABSENCE**

**79.12 CODE OF CONDUCT**

1. Declarations of Interest on items included on the agenda
2. Register of Interest
3. Code of Conduct Committee – Terms of Reference

**80.12 MINUTES** - to agree and sign the minutes of the extra-ordinary meeting held on 16<sup>th</sup> May 2012, the Annual General Meeting held on 24<sup>th</sup> May 2012 and the extra-ordinary meeting held on 2<sup>nd</sup> July 2012.

**81.12 INTERVIEW AND CO-OPTION OF PARISH COUNCILLOR AND SIGNING OF DECLARATION OF ACCEPTANCE**

**82.12 MATTERS ARISING FROM THE MINUTES OF THE AGM HELD ON 24<sup>th</sup> MAY 2012, NOT ALREADY ON THE AGENDA**

**83.12 FLOODING IN THE PARISH**

1. Any further updates following on from the meeting held on 2<sup>nd</sup> July 2012
2. Any further update from other Agencies
3. Identification tags and high visibility jackets for Parish Councillors
4. Identification of buildings flooded
5. Other flooding in the parish – roads, fields etc

**84.12 EMERGENCY PLANNING**

1. Who is responsible for activating the Emergency Plan?
2. Why was the plan not activated on 11<sup>th</sup> June?
3. Liaison between parishioners and the Parish Council
4. Health and safety implications for Parish Councillors when responding to an emergency
5. Review of emergency venues for parishioners
6. The way forward

**85.12 COUNTY COUNCILLOR'S REPORT ON MATTERS THAT AFFECT THE PARISH**– when Parish Councillors may ask questions

**86.12 DISTRICT COUNCILLORS' REPORT ON MATTERS THAT AFFECT THE PARISH** - when Parish Councillors may ask questions.

1. Localisation of Council Tax Support – District Cllr Clementson

**87.12 ELECTION OF PARISH COUNCIL REPRESENTATION ON OUTSIDE BODIES**

1. Peninsula Community Forum
2. Neighbourhood Watch
3. Neighbourhood Management Panel
4. Sussex Association of Local Councils/Action in Rural Sussex

5. Chichester District Association of Local Councils
6. South Chichester County Local Committee
7. Chichester District Annual Meeting of the Parishes
8. Medmerry Stakeholders Group (MSTAG)

**88.12 APPOINTMENT OF MEMBERS' SPECIAL AREAS OF RESPONSIBILITY**

1. Environmental Issues
2. Policing and Vandalism
3. Highways and Road Safety
4. Footpaths, Rights of Way and Verges
5. Chichester District Council Strategic Plans, Housing and Planning
6. Affordable Housing
7. Flooding Issues
8. Finance and Budget
9. Tree Warden
10. Pond Warden
11. Emergency Planning
12. Waste Management

**89.12 FINANCE**

- a) Bank balance as at today's date
- b) Approval of Parish Council payments and authority to sign cheques
- c) Financial Report May 2012 and June 2012
- d) Website – options, costs and resolution on way forward

**90.12 EMPLOYMENT POLICIES AND ADVICE NOTES FOR EMPLOYMENT COMMITTEE**

- a) Disciplinary Policy
- b) Grievance Policy
- c) Dignity at Work, Bully and Harassment Policy
- d) Employment Committee- Terms of Reference
- e) Suspension during employment
- f) Protocol for Hearings by the Staff Disciplinary and Grievance Committee

**91.12 MEDMERRY MANAGED REALIGNMENT SCHEME – report by cllr Field**

**92.12 ENVIRONMENT REPORT - report by Cllr Norris**

- a) Public Rights of Way
- b) Hayden's and Morgan's Pond
- c) Earnley Wildlife and Bio Diversity Group

**93.12 NEIGHBOURHOOD WATCH – report by Cllr Simpson**

**94.14 SOUTH CHICHESTER COUNTY LOCAL COMMITTEE - report by Cllr Bayley**

**95.12 CHICHESTER DISTRICT ASSOCIATION OF LOCAL COUNCILS (CDALC) – report by Cllr Field**

**96.12 ROAD SAFETY IN THE PARISH - report by Cllr Bayley**

**97.12 ITEMS FOR REPORTING AND INCLUSION ON FUTURE AGENDAS**

**98.12 CLERK'S REPORT AND CORRESPONDENCE**

1. Power of General Competence
2. Diamond Jubilee
3. Summer Newsletter

Signed \_\_\_\_\_ Clerk to Earnley Parish Council      Dated \_\_\_\_\_

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting <sup>1</sup>

<sup>1</sup> Public bodies (Admission to meetings) Act 1960