

## EARNLEY PARISH COUNCIL

MEMBERS OF EARNLEY PARISH COUNCIL ARE HEREBY SUMMONED TO THE MEETING OF EARNLEY PARISH COUNCIL TO BE HELD ON THURSDAY 27<sup>th</sup> SEPTEMBER 2012, COMMENCING AT 7.30pm (or immediately following the Planning Committee Meeting), at Bracklesham Barn, Beech Avenue, Bracklesham

**99.12 PUBLIC QUESTION TIME** – this is limited to ten minutes to allow members of the public to a) make representations b) answer questions or c) give evidence relating to business to be transacted (the public are welcome to stay and observe the rest of the meeting)

**100.12 APOLOGIES AND REASONS FOR ABSENCE**

**101.12 CODE OF CONDUCT**

1. Declarations of Interest on items included on the agenda
2. Register of Interest

**102.12 MINUTES** - to agree and sign the minutes of the meeting held on 19<sup>th</sup> July 2012

**103.12 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA**

**104.12 COUNTY COUNCILLOR'S REPORT ON MATTERS THAT AFFECT THE PARISH**– when Parish Councillors may ask questions

**105.12 DISTRICT COUNCILLORS' REPORT ON MATTERS THAT AFFECT THE PARISH** - when Parish Councillors may ask questions

**106.12 FLOODING IN THE PARISH**

1. Any further updates following on from the meeting held on 2<sup>nd</sup> July 2012
2. Identification tags and high visibility jackets for Parish Councillors
3. Identification of buildings flooded
4. Other flooding in the parish – roads, fields etc
5. Manhood Peninsula Review Stakeholders Meeting

**107.12 EMERGENCY PLANNING**

1. Review of emergency venues for parishioners
2. Emergency Planning Scenario
3. Insurance

**108.12 FINANCE**

- a) Bank balance as at today's date
- b) Approval of Parish Council payments and authority to sign cheques
- c) Financial Report May 2012 and June 2012
- d) Annual Audit 31<sup>st</sup> March 2012 – Section 3 External auditor's certificate and opinion; clerk's response
- e) Annual Audit 31<sup>st</sup> March 2012 – closure of audit
- f) Pension
  1. Standing Order for payment of pension
  2. Amendment of pension payment
  3. West Sussex Pension Fund Pooling Arrangement (small scheduled bodies)(report attached)
  4. Ill health insurance
- g) Amendment of salary standing order
- h) Clerk's networking day (Pulborough 9<sup>th</sup> November 2012)
- i) Repeal of S150(5) of the Local Government Act 1972

**109.12 EMPLOYMENT POLICIES AND ADVICE NOTES FOR EMPLOYMENT COMMITTEE**

- a) Employment Committee- Terms of Reference
- b) Disciplinary Policy
- c) Grievance Policy
- d) Anti-Harassment Policy

**110.12 BROADBAND AND MOBILE PHONE COVERAGE IN THE PARISH**

**111.12 LATE NIGHT PHARMACY EAST WITTERING**

**112.12 MEDMERRY MANAGED REALIGNMENT SCHEME – report by Cllr Field**

**113.12 ENVIRONMENT REPORT - report by Cllr Martin**

**114.12 NEIGHBOURHOOD WATCH – report by Cllr Simpson**

**115.12 ROAD SAFETY IN THE PARISH - report by Cllr Bayley**

**116.12 ITEMS FOR REPORTING AND INCLUSION ON FUTURE AGENDAS**

**117.12 CLERK’S REPORT AND CORRESPONDENCE**

- 1. Cinema night at Bracklesham Barn and meeting dates
- 2. Identity and business cards
- 3. New website

Signed Louise Chater Clerk to Earnley Parish Council      Dated 19<sup>th</sup> September 2012