

## EARNLEY PARISH COUNCIL

MEMBERS OF EARNLEY PARISH COUNCIL EMPLOYMENT COMMITTEE ARE HEREBY SUMMONED TO BE HELD ON THURSDAY 20<sup>th</sup> DECEMBER 2012, COMMENCING AT 6.30pm, at Bracklesham Barn, Beech Avenue, Bracklesham

**01.12 PUBLIC QUESTION TIME** – this is limited to ten minutes to allow members of the public to a) make representations b) answer questions or c) give evidence relating to business to be transacted

**02.12 ELECTION OF CHAIRMAN**

**03.12 APOLOGIES AND REASONS FOR ABSENCE**

**04.12 CODE OF CONDUCT**

1. Declarations of Interest on items included on the agenda
2. Dispensation requests

From this point forward the Chairman may resolve to close the meeting to the public.

**05.12 CLERK'S ANNUAL APPRAISAL**

1. Update of appraisal carried out by Cllr Field
2. Targets to be set for 2013

**06.12 CLERKS CONDITION OF EMPLOYMENT**

1. Hours of work
2. Salary scale

**07.12 RECOMMENDATION TO FULL COUNCIL**

Signed L. Chater Clerk to Earnley Parish Council Dated 13<sup>th</sup> December 2012

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting <sup>1</sup>

<sup>1</sup> Public bodies (Admission to meetings) Act 1960