

EARNLEY PARISH COUNCIL

Minutes of Earnley Parish Council Meeting held on Thursday 24th September 2015

PRESENT: Cllrs. Keith Martin (Chairman), Chris Charter (Vice Chairman), Robert Carey, Sandy Simpson and Shaun Perry.

In attendance: Louise Chater (Clerk), District Cllr. Susan Taylor, PCSO Rose Bainbridge and six members of the public.

72.15 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA

PCSO Bainbridge stated:

1. The way the police work had been changed there was now a dedicated neighbourhood team which concentrated on areas that had an issue, therefore, it was now even more important that you report issues.
2. Earnley Parish continues to enjoy a low level of criminal activity.
3. A large number of unexploded devices had recently been washed up on the beach; please do not touch and report them to the police.
4. The vehicle dumped at the Medmerry Carpark had now been removed.
5. Earnley Concourse had reported sighting of suspicious vehicle and activity which had been investigated.
6. Please report any poaching issues via 999.
7. Actively working with residents with regard to phone scams

Q: Cllr. Charter asked if the neighbourhood policing team now covered the whole of the Chichester district including Arun what was the best contact route.

A: The team is based at Chichester and should be contacted via 101.

The Chairman reported that concern had been raised by residents with regard to the large tractors and trailers travelling at speed down the narrow lanes. PCSO Bainbridge stated that she would contact the relevant farm site manager.

19.46pm PCSO Bainbridge left the meeting.

73.15 APOLOGIES AND REASONS FOR ABSENCE

None.

74.15 COUNTY COUNCILLOR'S REPORT

No report received.

75.15 DISTRICT COUNCILLORS' REPORT

District Cllr. Taylor reported:

Infrastructure Business Plan would shortly be going out to consultation - it was a very important document, however, nothing in the plan was set in stone. Although the parish council did not have a

housing allocation it was important that the Parish Council consider this document.

76.15 CODE OF CONDUCT

1. Declarations of Interest on items included on the agenda - none.
2. Dispensation requests - none.

77.15 MINUTES

67.15 (4) Bookers Lane amended to read Clappers Lane.

On a proposal by Cllr. Charter, it was RESOLVED to agree and sign the minutes of the meetings held on 23rd July 2015; this was duly completed.

78.15 EMPLOYMENT

1. Employment Committee Recommendation - On a proposal by Cllr. Simpson it was RESOLVED that with effect from 1st October 2015 the Clerk's spinal point be increased to scale point 23 for an average of 10 hours per week
2. Approval of Employment Committee Minutes - On a proposal by Cllr. Simpson, it was RESOLVED to agree and sign the minutes of the meeting held on 23rd July 2015; this was duly completed.

79.15 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA

None.

80.15 FINANCE

a) Bank Balances from latest bank statements - £16172.57 as at 24th September 2015

b) Approval of Parish Council payments and authority to sign cheques

Direct Debit			
Anvil Mobile Ltd	8.90	dd	parish council phone - July 2015
Anvil Mobile Ltd	8.66	dd	parish council phone - August 2015
Standing Order			
Louise Chater	389.31	so	salary - August 2015
West Sussex County Council	115.61	so	pension - August 2015
Louise Chater	389.31	so	salary - September 2015
Direct Payment			
Mrs Louise Chater	28.96		expenses
SSE Contracting	66.47		street lighting contract
HMRC	147.80		PAYE
Cheque Payment		cheque No	
Land Registry	4.00	300301	Search fees – land adjacent to Silver Gates

On a proposal by Chairman, it was RESOLVED to make payments and sign the cheques; including the additional payment to the Land Registry as listed above. .

- c) Budget Monitoring 2015/16 - On a proposal by Cllr. Charter, it was RESOLVED to vire £72.00 from Office Equipment Reserves to cover the purchase of the printer.
- d) Approval of financial statement - On a proposal by Cllr. Carey, it was RESOLVED to accept the financial statements for July and August 2105.
- e) Financial Scrutiny Report - Cllr. Carey to complete after September accounts closed off.
- f) Review and change of bank signatures - signatures complete and submitted.
- g) Prepaid banker card - signatures complete and submitted.
- h) Council Tax Support Scheme and council taxbase - the District Council had advised that they would notify the Parish Council of the taxbase in December.
- i) 2015-16 Budget working party meeting - it was agreed that all members of the council meeting for the initial meeting date to be arranged. **ALL**

81.15 LOCAL PLAN
Matter closed.

82.15 ENVIRONMENTAL MATTERS

- 1. Flood Prevent Update - Cllr. Carey
 - a) Holder's Farm phase two had been completed.
 - b) Somerley flood relief - start date to be arranged by the Environment Agency.
 - c) Almodington Grange Diversion - a meeting had been held with main landowners who had stated that in principal he supported the work. Cllr. Perry raised the issue with regard to the desilting; Cllr Cary stated that he had raised the issue again and it had been confirmed that the work would take place. It was requested that Roundstone discharge into the rife when the water level was low; Cllr. Carey to discuss with Roundstone. **RC**
 - d) Drove Lane - on a proposal by the Chairman it was agreed that Cllr. Carey draft a letter to the Environment Agency to request that they adopt a short section of the ditch as main river. If adopted the Environment Agency would become responsible for the culvert. It was noted that Medmerry Park were currently in negotiations with the Environment Agency with regard to access over Drove Lane. **RC**
- 2. Footpath Bell Lane - Cllr. Charter stated that he would contact West Sussex County Council to investigate if a working party could be formed to clear the path and cut back the hedgerows on Bell Lane. **CC**
- 3. Power to remove signs - Cllr. Martin reported the Medmerry Park

Site Manager had agreed to remove the yellow advertising sign when the new finger posts were installed.

4. Plan for commuter/tourist cycle route - Selsey to Chichester - it was considered a good plan.

83.15 PARISH OBJECTIVES

Cllr. Charter thanked everyone for their hard work there had been a very good response rate. It was agreed the Clerk would send out an email including a link to the questionnaire advising of the closing date of 2nd October. **CLERK**

The analysis would be completed by Chichester District Council next month.

84.15 REPORT ON EXTERNAL MEETINGS

1. CDALC - Cllr. Simpson reported that unfortunately the speakers did not attend the meeting.
2. Peninsula Forum Workshop - Cllrs Charter and Martin reported that each parish advised of the top three issues affecting their parish, most of the parishes came up with similar issues. Each parish was now required to come up with a plan on how to address their issues.
3. West Sussex Strategic Flood Risk Management Board - Large landowners usually clear their ditches when asked, however, there was a significant issue with householders clearing ditches it had been agreed at the meeting that Cllr. Carey to raise the issue with SALC/NALC.
4. MSTAG - Cllr. Martin stated that it had been agreed to continue the group as there were a number of outstanding issues including the land swap with Easton Farm Partnership as this had not yet taken place therefore the Easton Lane Car Park should not be being used and disabled access was conflicting with the farm use. It was noted that the RSPB had committed to maintaining the dog poo bins at Drove Lane car park following installation by the Environment Agency RSPB. The 5 year management plan was due to be published shortly. The RSPB expect the site to be designated a SPA by 2020

85.15 CLERK'S REPORT AND CORRESPONDENCE

1. Earnley Parish Fete - Celia Parker of Earnley Grange who had agreed to hold the event on 12th June 2016 the type of event would depend on the number of volunteers to help organise it.
2. Earnley Butterfly Farm - the Environmental Health Officer had visited the site and the DEFRA annual zoo inspection visit had been held further update awaited.
3. Councillor of the year - Cllr. Carey had been included on the shortlist for the National Association Award for Councillor of the Year.
4. Chichester District Council Standards Committee - Parish Council

member required - it was noted that a sufficient number of councillors had put their names forward for the three posts.

86.15 ITEMS FOR FUTURE AGENDAS

Vulnerable Residents emergency plan and link residents.

Meeting closed 21.10pm

Signed _____ Chairman to Earnley Parish Council

Dated _____