#### EARNLEY PARISH COUNCIL

MEMBERS OF EARNLEY PARISH COUNCIL ARE HEREBY SUMMONED TO THE MEETING OF EARNLEY PARISH COUNCIL TO BE HELD ON 22<sup>nd</sup> SEPTEMBER 2016 COMMENCING AT 7.30pm, or immediately following the planning meeting at BRACKLESHAM BARN, BEECH AVENUE, BRACKLESHAM

- 96.16 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA
- 97.16 APOLOGIES AND REASONS FOR ABSENCE
- 98.16 COUNTY COUNCILLOR'S REPORT
- 99.16 DISTRICT COUNCILLORS' REPORT
- 100.16 CODE OF CONDUCT
  - 1. Declarations of Interest on items included on the agenda
  - 2. Dispensation requests
- 101.16 MINUTES to agree and sign the minutes of the meeting held on 28<sup>th</sup> July 2016 and the extra-ordinary meeting held on 1<sup>st</sup> September 2016.
- 102.16 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA
- 103.16 FINANCE
  - a) Bank Balances as at date of meeting
  - b) Approval of Parish Council payments and authority to sign cheques
  - c) Internal Audit report year ended 31st March 2016
  - d) External auditor certificate and report year ended 31st March 2016
  - e) Notice of conclusion of Audit
  - f) Internal Audit year ended 31 March 2017
  - g) Bus Shelter Cleaning Contract
  - h) Alto Card notification of withdrawal of service
  - i) Electronic Procurement Card Solutions
  - j) Easton Lane Bus Shelter
  - k) Clerk's Networking Day 1<sup>st</sup> November 2016 (East Grinstead)

## 104.16 ENVIRONMENTAL MATTERS

- 1. Flood Prevent Update Cllr. Carey
- 2. Finger Post Bookers Lane.
- 3. Footpath 3 Bookers Lane

#### 105.16 PARISH PLAN 2016 -2021 - OBJECTIVES

1) To ensure that people drive within the speed limits with Earnley Parish

## 106.16 PARISH VOLUNTEERS

- 1. First Avenue Bus Shelter
- 2. Foodbank Collection

### 107.16 HIGHWAYS

1. A27 Consultation 14th July - 22nd September 2016

- 2. A27 leaflet drop
- 3. Hedgerow and verge ownership Almodington Lane

#### 108.16 EARNLEY CONCOURSE/EARNLEY PLACE

#### 109.16 ELECTORAL REVIEW

- 1. Review of Chichester Draft Recommendations
- 2. Review of West Sussex Final Recommendations

#### 110.16 REPORT ON EXTERNAL MEETINGS

#### 111.16 CLERK'S REPORT AND CORRESPONDENCE

- 1. Chichester Combined Court Centre & Chichester Magistrates Court
- 2. Community Facilities Audit

#### 112.16 ITEMS FOR FUTURE AGENDAS

#### 113.16 EMPLOYMENT

1. Clerk's Appraisal - six-month review

Signed	£. Chater	Clerk Earnley Parish Council
Dated	13 <sup>th</sup> September 2016	

# Filming of meetings and use of social media

During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting.

If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.