

## EARNLEY PARISH COUNCIL

MEMBERS OF EARNLEY PARISH COUNCIL ARE HEREBY SUMMONED TO THE MEETING OF EARNLEY PARISH COUNCIL TO BE HELD ON 26<sup>th</sup> January 2017 COMMENCING AT 7.15pm, or immediately following the planning meeting at BRACKLESHAM BARN, BEECH AVENUE, BRACKLESHAM

- 01.17 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA**
- 02.17 APOLOGIES AND REASONS FOR ABSENCE**
- 03.17 COUNTY COUNCILLOR'S REPORT**
- 04.17 DISTRICT COUNCILLORS' REPORT**
- 05.17 CODE OF CONDUCT**
  - 1. Declarations of Interest on items included on the agenda
  - 2. Dispensation requests
  - 3. Review of Register of Interest - Cllr. Martin to review and confirm register of interest up to date.
- 06.17 MINUTES** - to agree and sign the minutes of the meeting held on 24<sup>th</sup> November 2016
- 07.17 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA**
- 08.17 POLICIES**
  - 1. Community Engagement Policy
  - 2. Employment Committee Terms of Reference
  - 3. Disciplinary Policy
  - 4. Dignity at Work, Bullying and Harassment Policy
  - 5. Grievance Policy
  - 6. Protocol for hearings by the Employment Committee
  - 7. Employees Code of Conduct
  - 8. Sickness and Absence Policy
- 09.17 FINANCE**
  - a) Bank Balances as at date of meeting
  - b) Approval of Parish Council payments and authority to sign cheques
  - c) Financial Statement -
  - d) Budget Monitoring year ended 31<sup>st</sup> March 2017
  - e) Pension Ill Health Insurance
  - f) Electronic Procurement Card
  - g) Clerk's Training Plan 2017
  - h) Bus Shelter - Easton Lane replacement licence and quote
  - i) Bus Shelter - First Avenue repair
  - j) Power of General Competence/Participatory Budgeting Expenditure & Emergent Requests
  - k) Other Grants
  - l) Transparency Act requirements
  - m) SSALC West Sussex Spring Conference Lodge Hill - £40

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting <sup>1</sup>

<sup>1</sup> Public bodies (Admission to Meetings) Act 1960

- 10.17 ENVIRONMENTAL MATTERS  
1. Flood Prevent Update - Cllr. Carey
- 11.17 PARISH PLAN 2016 -2021 - OBJECTIVES  
1) To ensure that people drive within the speed limits with Earnley Parish
- 12.17 PARISH VOLUNTEERS  
1. Foodbank Collection  
2. Earnley Fete  
2.1 Location  
2.2 Date of Event  
2.3 Aims and Objectives  
2.4 Working Party  
2.5 Stalls  
3. Bus Shelter Volunteers
- 13.17 HIGHWAYS  
1. A27  
1.1 West Sussex County Council Action  
1.2 Chichester District Council Cabinet Meeting  
1.3 Meeting with Andrew Tyrie MP
- 14.17 EARNLEY CONCOURSE/EARNLEY PLACE
- 15.17 RICHARDSON'S HOLIDAY VILLAGE  
1. Land Registry Search
- 16.17 ANNUAL MEETING OF ELECTORS - 18<sup>th</sup> May 2017  
1. Start time  
2. Agenda/Speaker  
3. Refreshments
- 17.17 REPORT ON EXTERNAL MEETINGS
- 18.17 CLERK'S REPORT AND CORRESPONDENCE
- 19.17 ITEMS FOR FUTURE AGENDAS

Signed L. Chater Clerk Earnley Parish Council

Dated 17<sup>th</sup> January

Filming of meetings and use of social media

During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting.

If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

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