

**EARNLEY PARISH COUNCIL**

1 Charlmead, East Wittering, Chichester, West Sussex, PO20 8DN  
Tel: 01243 203040 Email: [clerk@earnleypc.org](mailto:clerk@earnleypc.org) Website: [www.earnleypc.org](http://www.earnleypc.org)

Agenda for Earnley Parish Council Meeting to be held on the 25<sup>th</sup> January 2018

I hereby give notice that a meeting of Earnley Parish Council is to be held on 25<sup>th</sup> January 2018 commencing immediately aft the Planning Committee Meeting at Bracklesham Barn, Beech Avenue, Bracklesham and all members are hereby summoned to attend.

**07.18 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA**

**08.18 APOLOGIES AND REASONS FOR ABSENCE**

**09.18 COUNTY COUNCILLOR'S REPORT**

**10.18 DISTRICT COUNCILLORS' REPORT**

**11.18 CODE OF CONDUCT**

1. Declarations of Interest on items included on the agenda
2. Dispensation requests

**12.18 HEALTH AND SAFETY**

1. Parish Council Office - PAT testing
2. Parish Council Assets

**13.18 MINUTES** - to agree and sign the minutes of the meeting held on 23<sup>rd</sup> November 2017 and the extra ordinary meeting held on 3<sup>rd</sup> January 2018

**14.18 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA**

**15.18 ANNUAL MEETING OF ELECTORS - 17<sup>th</sup> May 2018 commencing at 7pm**

1. Presentations by Cllrs
2. Cllrs Duties
3. Refreshments
4. Advertising

**16.18 POLICY REVIEW and NEW POLICES**

1. Pension Discretion Policy

**17.18 FINANCE**

- a) Bank Balances as at date of meeting
- b) Approval of Parish Council payments and authority to sign cheques
- c) Financial Statement - November & December
- d) Budget Monitoring year ended 31<sup>st</sup> March 2018
- e) Transparency Act Grant Application
- f) Asset Register - Update
- g) Precept
- h) Grant Applications and payments
- i) Clerk's Training Plan
- j) Noticeboard Clappers Lane
- k) Highway Verge - Grass Cutting
- l) Earnley Concourse - Lot 4
  - 1) Meeting with Estate Agent
  - 2) Finance
  - 3) Legal Advice

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting <sup>1</sup>

<sup>1</sup> Public bodies (Admission to Meetings) Act 1960

