Earnley Parish Council Payment Schedule

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11 December 2017 Net VAT Total				408.53	49.82	358.71	
Net VAT Total							
Net VAT Total 7.46 1.49 8.95 7.46 1.49 8.95 3.4 3.4 3.4 3.5 4	A3 Scanner/Printer			319.95	48.33	271.62	Office Outlet
Net VAT Total							Procurement Card
Net VAT Total							
Net VAT Total							
Net VAT Total		cheque No					Cheque Payment
7.46 1.49 8.95							
Net VAT Total 7.46 1.49 8.95 7.46 1.49 8.95 8.95 9.05 9							
Net VAT Total 7.46 1.49 8.95 7.46 1.49 8.95 authorisation code authorisation code 79.63 79.63 CC: 3273759 km: 53599526							
Net VAT Total 7.46 1.49 8.95 7.46 1.49 8.95 3.43333333333333333333333333333333333							
Net VAT Total 7.46 1.49 8.95 6. 1.49 8.95 6. 1.49 8.95 6. 1.49 8.95 7. 1.49 8.95 7. 1.49 8.95 8. 1.49 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95 9. 1.40 8.95	266 Expenses	G11:200540	CC - 38+0107	/9.63		/9.63	Mrs Louise Chater
Net VAT Total 7.46 1.49 8.95	A/ 7	authorisation code	antionisation code	30.63		15.65	Direct raylilellt
Net VAT Total 7.46 1.49 8.95		thorisation code	authorisation code				Direct Dayment
D17 Net VAT Total 7.46 1.49 8.95							
Net VAT Total 7.46 1.49 8.95							
D17 Net VAT Total 7.46 1.49 8.95 3 3 3 4 3 4 5 4 4 6 4 4 7 4 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8 9 4 8							
7.46 1.49 8.95 Sign of the latest control of							Standing Order
7.46 1.49 8.95							
r 2017 Net VAT Total							
7.46 1.49 8.95 Total							
r 2017 Net VAT Total 7.46 1.49 8.95							
r 2017 Net VAT Total 7 46 1 49 8 95	Q				!		
r 2017 Net VAT	Phone usage November 2017			8.95	1.49	7.46	Anvil Mobile
Net VAT							Direct Debit
				Total			11 December 2017

Earnley Parish Council Payment Schedule

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			780.92	0.00	780.92	
Anti Virus			17.95		17.95	Malwarebytes
						Procurement Card
	cheque No					Cheque Payment
						4
PAYE third quarter)		152.60		152.60	HMRC
Invoice 419	7km; 880356010 Invoice 419	22.00 Lec: 101194221	22.00		22.00	EWBPC
	authorisation code	authorisation code				Direct Payment
Pension month 9			138.81		138.81	WSCC Pension Fund
Salary month 9			449.56		449.56	Mrs Louise Chater
						Standing Order
						Company of the second control of the second
						Direct Debit
			Total	VAT	Net	04 January 2018

Earnley Parish Council Payment Schedule

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			1210.84	84.19	1126.65	
Hard drive and stationary			106.44	17.74	88.70	Office Outlet
						Procurement Card
	cheque No					Cheque Payment
Fees written off by solicitor			0.00		0.00	Surrey Hills Solicitors
Shared expenditure			117.14		117.14	Council
						North Mundham Parish
Legal Fees - Almodington Flood Alleviation Scheme			390.00	65.00	325.00	Paris Smith
	authorisation code	authorisation code				Direct Payment
Pension month 10			138.81		138.81	WSCC - Pension Fund
Salary month 10			449.76		449.76	Mrs Louise Chater
						Standing Order
Telebilotte - December 7077			0.03	1.40	1.24	Allali Mobile
Telephone - December 2017			02.0	1 45	7 74	April Mobile
						Direct Debit
			Total	VAT	Net	17 January 2018

Monthly Statement of Bank Accounts as at 30 November 2018

Balance brought forward 1s	April 2017	£10,482.98		
Add Receipts		£17,940.50	£28,423.48	
Less Payment		£12,259.57		
Balance		-	£16,163.91	
Bank Accounts	Unity Account	£16,394.62		
			£16,394.62	
Less unpresented payments SO DD 300343 300344	West Sussex County Council Information Commissioner Sandy Simpson St John's Ambulance	£138.81 £35.00 £36.90 20.00	230.71	
add any monies not cleared				
		_	0	
RECONCILED BALANCE			£16,163.91	
Note: the stated balances in Reserves:	clude funds set aside for the following :			
	Office Equipment Election Reserves Noticeboard Replacement Bus Shelter Maintenance Road Signs	176 711 1605 0 0	£2,492.00	
The balance available for ex	penditure is therefore		£2,492.00	£13,671.91
Prepared by	Louise Chater			
Signed		Di	ated	
			Carrier of the Control of the Contro	

EARNLEY PARISH COUNCIL- EXPENDITURE BUDGET As at 30 November 2017

	Code	Last Year Budget	Budget	Spent	Available	%Available	Comments
General Administration Insurance	1	300	300	323	(23)	-8%	113.17(f) No action
Audit Food	2	225	125	202	(77)	-61%	90 17(f) No action
Audit Fees Data Protection	2	35	125 35	202 35	(77) 0	0%	89.17(f) No action
	4	500	300	208	92	31%	
Councillors and Clerks training Parish Council Newsletter	5	300	250	0	250	100%	
Office Telephone	6	100	120	84	36	30%	
Printing & Stationery	7	350	400	134	266	66%	
Room Hire & Hospitality	8	375	400	160	241	60%	
Office 365, Website and anti virus protect	-	150	150	63	87	58%	
NALCC, SALC & CALC Subscription	10	170	150	139	11	7%	
SLCC and Institute Membership	11	90	90	0	90	100%	
Office Equipment	12_	200	200	129	71	36%	
	=	2795	2520	1,476	1,045	41%	
Salaries & Related Expenses						25.88	
Clerks Salary (gross)	13	6554	6624	4,826	1,798	27%	
Transfer Salary/Pension to Fete Budget		0	0	(604)	604	#DIV/0!	
III Health Insurance	14			80	(80)	#DIV/0!	
office rent and broadband	15	220	220	147	73	33%	
pension payment	16	1423	1437	1,128	309	21%	
Payroll Services	17	65	75	73	2 184	3% 74%	
Clerk Expenses	18_	380 8,642	250 8606	5,715	2,891	34%	
	-	0,042	8000	5,715	2,091	= 3470	
Grants							
Citizen's Advice Bureau LGA 1972 s142	19	100	100	0	100	100%	
Community Warden LG & Rating Act	20	250	250	250	0	0%	
1997 Part III S31.1(C)	20 21	350 100	350 100	350 0	100	100%	
Youth Club LG (MP) a 1976 s19 Manhood Penninsula Partnership	22	100	130	0	130	100%	
Marinood Ferninsula Farthership		550	680	350	330	49%	
Power Of Well Being Grants							
Participatory Funding & Emergent	00	400	100	0	100	100%	
Requests	23_	130 130	100	0	100 100	100%	
	=	130	100	U	100	= 10070	
Public Areas							
Street Lighting	24	200	100	0	100	100%	
Road Signs	25	865	250	0	250	100%	
Bus Shelter Maintenance	26	300	300	0	300	100%	
Bus Shelter Cleaning	27	300	150	0	150	100%	
Notice Boards Replacement	28	435	435	0	435	100%	
Notice Boards Maintenance	29	100	100	0	100	100% 100%	
Parish Plan Reserves	30_	2200	1,400 2,735	0	1,400 2,735	100%	
		2200	2,733		2,100	= 10070	
Annual Parish Assembly	31	40	50	73	(23)	-47%	89.17(f) No Action
Councillors' Expenses	32	100	50	17	33	66%	
Sundry Expenses	33	100	150	143	7	5%	
Election Reserve Fund	34	250	250	0	250	100%	
Flood Alleviation Scheme Loan (final							
payment April 2023)	35	568	568	568	(0)	-0%	
		1058	1,068	802	266	= 25%	
						- 4-0/	
TOTAL EXPENDITURE		15375 565	15,709 500	8,343	7,366	47%	
less not charged to precept		14810	15,209				
Less overspends - virements from reserv	es						
Original Approved Budget		14,810	15,209	•			

Monthly Statement of Bank Accounts as at 31 December 2018

Balance brought forward 1st	April 2017	£10,482.98		
Add Receipts		£17,940.50	£28,423.48	
Less Payment		£12,366.15		
Balance			£16,057.33	
Bank Accounts	Unity Account	£16,057.33		
			£16,057.33	
Less unpresented payments				
		-	0.00	
add any monies not cleared				
			0	
RECONCILED BALANCE			£16,057.33	
Note: the stated balances inc Reserves:	clude funds set aside for the following :			
	Office Equipment	176		
	Election Reserves	711		
	Noticeboard Replacement Bus Shelter Maintenance	1605 0		
	Road Signs	0		
	1.000 0.9.0	-	£2,492.00	
The balance available for exp	penditure is therefore			£13,565.33
Prepared by	Louise Chater			
Signed		Da	ited	

EARNLEY PARISH COUNCIL- EXPENDITURE BUDGET As at 31 December 2017

	Code	Last Year Budget	Budget	Spent	Available	%Available	Comments
General Administration	oout		Juagot	Орош	71741141010	,	
Insurance	1	300	300	323	(23)	-8%	113.17(f) No action
	371	0.7.7.7.		2000	()		· · · · · · · · · · · · · · · · · · ·
Audit Fees	2	225	125	202	(77)	-61%	89.17(f) No action
Data Protection	3	35	35	35	0	0%	
Councillors and Clerks training	4	500	300	208	92	31%	
Parish Council Newsletter	5	300	250	0	250	100%	
Office Telephone	6	100	120	91	29	24%	
Printing & Stationery	7	350	400	134	266	66%	
Room Hire & Hospitality	8	375	400	160	241	60%	
Office 365, Website and anti virus protect		150	150	63	87	58%	
NALCC, SALC & CALC Subscription	10	170	150	139	11	7%	
SLCC and Institute Membership	11	90	90	0	90	100%	
GEOG and monace membership	5.5	•••		•			
Office Equipment	12_	200	200	129	71	36%	
		2795	2520	1,483	1,037	41%	
	_						
Salaries & Related Expenses							
Clerks Salary (gross)	13	6554	6624	4,826	1,798	27%	
Transfer Salary/Pension to Fete Budget		0	0	(604)	604	#DIV/0!	
III Health Insurance	14			80	(80)	#DIV/0!	
office rent and broadband	15	220	220	147	73	33%	
pension payment	16	1423	1437	1,128	309	21%	
Payroll Services	17	65	75	73	2	3%	
Clerk Expenses	18	380	250	145	105	42%	
Clerk Expenses	10_	8,642	8606	5,795	2,811	33%	
	==	0,0 1.2				12.7.55	
Grants							
Citizen's Advice Bureau LGA 1972 s142	19	100	100	0	100	100%	
Community Warden LG & Rating Act		100	100	•			
1997 Part III S31.1(C)	20	350	350	350	0	0%	
Youth Club LG (MP) a 1976 s19	21	100	100	0	100	100%	
Manhood Penninsula Partnership	22	22.75.75	130	0	130	100%	
Warmood i Cilimodia i ditticiomp		550	680	350	330	49%	
Power Of Well Being Grants							
Participatory Funding & Emergent							
Requests	23_	130	100	00	100	100%	
5-25W 799W \$255, 0756W		130	100	0	100	100%	
Public Areas							
Street Lighting	24	200	100	0	100	100%	
Road Signs	25	865	250	0	250	100%	
Bus Shelter Maintenance	26	300	300	0	300	100%	
Bus Shelter Cleaning	27	300	150	0	150	100%	
Notice Boards Replacement	28	435	435	0	435	100%	
Notice Boards Maintenance	29	100	100	0	100	100%	
Parish Plan Reserves	30_		1,400	0	1,400	100%	
navis en il Proposito di la presi e considerata Propositi Proposit		2200	2,735	0	2,735	100%	
	-						
Annual Parish Assembly	31	40	50	73	(23)	-47%	89.17(f) No Action
Councillors' Expenses	32	100	50	17	33	66%	
Sundry Expenses	33	100	150	161	(11)	-7%	
Election Reserve Fund	34	250	250	0	250	100%	
Flood Alleviation Scheme Loan (final							
payment April 2023)	35	568	568	568	(0)	-0%	
F-1		1058	1,068	820	248	23%	
	-						
	71 <u>-</u>					_	
TOTAL EXPENDITURE		15375	15,709	8,448	7,261	- 46%	
less not charged to precept		565	500	-			
		14810	15,209				
Less overspends - virements from reserve	es						
Original Approved Budget		14,810	15,209	2			
Original Approved Budget	3.5	14,010	10,200	=			

								Ref	Asset Details
8 Street Light	7 Street Light	6 Notice board	5 Notice board	4 Notice board	3 Bus Shelter	2 Bus Shelter	Bus Shelter	Description	etails
Earnley	Almodington	Somerley	Almodington	Clappers Lane not known	Almodington	Almodington	Somerley	Identification	
not known	not known	not known	not known	not known	not known	2017	2009	Date Acquired	
not known	not known	not known	not known	not known	not known	Knight Fencing Ltd	Trojans Timber 2009 Products	Supplier	
1 ii	1 11	1 ir	1 -	<u> </u>	1	970 in	950 in	Original U Cost/Val Li ue E	
indefinite	indefinite	indefinite	indefinite	indefinite	indefinite	970 indefinite	950 indefinite	Useful Life Time Estimate	U
Bookers Lane lighting	Almodington Lane with junction of Firs Avenue	On Wall of Red House Farm Bookers Lane advertising	on wall in bus shelter on Almodington Lane at junction with First Avenue	Clappers Lane adjacent to telephone Kiosk	Almodington Lane at junction with First Avenue	Almodington Lane opposite Easton Lane	B2198 Bell Lane	Location	Location Details
street lighting	street	advertising	advertising	advertising	waiting for	waiting for	waiting for bus	Present Use or Capacity	ils ASSETS
								Serial Number	
Parish Clerk	Parish Clerk	Parish Clerk	Parish Clerk	Parish Clerk	Parish Clerk	Parish Clerk	Parish Clerk	Custodian	
daily use	daily use	daily use	daily use	daily use	daily use	daily use	daily use	Usage /Occupation Measure	Usage Details
good	poor	good	good	good	good	good	good	Current Value/esti mate/con dition	8
nil	D.i.	Di.	<u>n</u> :	n <u>i</u>	n <u>i</u>	n <u>i</u>	nii	i Current Charge for Use	
								Disposal/D ischarge	
500	500	870	870	870	1000	750	1000	Insurance Value	

		,			·				granten managements
17	16	15	14	13	12	11	10	9	Ref
Brother Inkjet	Litter picking Signs	HP Officejet	Acer Aspire E1-572P 13	Finger Post Sign	Finger Post Sign	Finger Post Sign	Finger Post	Lenovo N500 computer	Description
Printer	road safety	Printer	computer	Earnley	Earnley	Earnley	Almodington	computer	Identification
24/11/2017	23/03/2017	01/04/2011 staples Uk	06/08/2014 staples Uk	11/07/2017	11/07/2017	not known	not known	Dat 25/03/2009 om	Date Acquired
24/11/2017 Office Outlet	23/03/2017 Spaldings Ltd	staples Uk	staples Uk	Environment Agency	Environment Agency	not known	not known	Dabs4work.c om	Supplier
200	89	150	325	1	_	_		369	Original Cost∕Val
200 3 years	89 5 years	150 3 years	325 3 years	indefinite	indefinite	indefinite	indefinite	369 3 years	Useful Life Time Estimate
1 Charlmead East Wittering	1 Charlmead East Wittering	1-Charlmead- East Wittering	1 Charlmead East Wittering	Junction of Clappers Lane with Drove Lane	Junction of Clappers Lane with Almodington Lane	junction of Bookers Lane with Almodington Lane	junction of Easton Lane with Almodington Lane	1 Charlmead East Wittering	Present Us Location or Capacity
printing	litter picking event	printing	daily record keeping	sign post	sign post	sign post	sign post	planning meeting presentation	Present Use or Capacity
E75874H 7F117908		CN55FK3PP	V5WE2						Serial Number
Parish	Parish Clerk	Parish Clerk	Parish Clerk	Parish Clerk	Parish Clerk	Parish Clerk	Parish Clerk	Parish Clerk	Custodian
daily use	occasional	daily use	daily use	daily use	daily use	daily use	daily use	daily use	Usage /Occupation Measure
good	good	geed	good	good	good	good	good	good	Current Value/esti mate/con dition
<u>2.</u>	<u>ni</u>	₽.	<u>a</u> .	크:	ni	<u> </u>	⊒:	<u>n</u> :	Current Charge for Use
					17				Disposal/D Insurance
	0		325	2500	2500	2500	2500	370	Insurance Value

Adopt	Prepa	Total				Ref				
Adopted by Full Council on:	red by Mrs L		18 Backup Plus Storage	Seagate		Description				
ouncil on:	Prepared by Mrs Louise Chater		Storage	Portable		Identification				
	•		09/01/2018			Acquired	Date			
			09/01/2018 Office Outlet			Supplier				
		2987.59	75			ue	Cost/Val Life Time	Original		
Minute No:	Dated: 15		75 3 years			Estimate	Life Time	Useful		SC
). 	Dated: 15 January 2018		Wittering	East	1 Charlmead	Location				SCHEDULE OF ASSETS
	8		back up			or Capacity Number	Present Use Serial			ASSETS
			18	NA9D1D Parish			Serial			
Review D			Clerk	Parish		Custodian				
Review Date March 2019			daily use			Measure	/Occupation	Usage		
)19			good			dition	mate/con	Value/esti Current	Current	
			nil			for Use	Charge	Current		
						for Use ischarge Value	mate/con Charge Disposal/D Insurance			
		17055	0			Value	Insurance			

North Mundham 733.34	£1466.68	se when it is available	prior to booking and will evaluate if the course is of use when it is available	prior to booking and w
If divided equally with	Grand Total	eview the course content	All course content is not currently available and will review the course content	All course content is n
542.88	941.80			* Booked
42.57	80.00	Lewes	Operational Management	15 November
			Day	
43.92	80.00	East Grinstead	Technical Networking	6 November
43.65	100.00	Ardingly	Legal & Finance Day	27 September
			Council	
58.32	60.00	Redhill	Motivation at your	20 September
			Councillors & the Public	
			Council in Harmony with	-30 (0-1)
58.32	60.00	Redhill	How to manage your	14 June
			Management	
42.57	60.00	Lewes	Creativity & Time	1 May
46.35	75.00	Uckfield	SLCC Regional Seminar	21 March
37.53	80.00	Brighton	Clerk's Networking Day	15 March
	rate)		Conference	
137.70	£298.00 (early bird	Kenilworth	Practitioners	22 nd -23 rd February
			Training	
8.55	£48.00	Chichester	GDPR Compliance	6th February *
Mileage	Cost	Location	Course	Date

Grant Applications 2017/18

Agenda Item 17 18(h) 11th January 2017

	ng Youth Club	Competenc	00					a mer simp	_
	youth Club							Partnership	_
	ng Youth Club	General	Ge				Officer	Peninsula	
	ng Youth Club	Power of	8038.00 Poi	128.40 80	130.00	22	Provision of	Manhood	
	ng Youth								
	ng								
							the youth club		
	Witteri		19				running costs of	Youth Club	
	East	LG(MP)A	16		100.00	21	Towards the	East Wittering	
							Advice Centre		
							Chichester		
	ter						costs of the		
	Chiches		-				core funding		
	Arun &			-			towards the		
	Advice		s142				funding	Bureau	
	Citizen	1972	LGA		100.00	19	To provide	Citizen Advice	
	to:		of Project spend	Requested of	р	Code			
Cheque No: Authorisation	Payable Che	†	Total Cost Power	Amount To	Budget	Budget	Purpose of Grant	Organisation	

Participatory Budgeting and Emergent Requests Budget Code 23 Total budget £100

Organisation	Purpose of Grant	Amount	Total Cost of	Power to	Payable to:	Cheque No:	Authorisation
,		Requested	Project	spend			
Manhood	To provide transport	£50.00	Not provided	Power of	Manhood		
Mobility	services to residents of		2	General	Mobility	West Company	
Services	the western Manhood			Competence	Volunteer		
	Peninsula				Service Ltd		
Wittering &	To provide emergency	50.00	Not provided	Power of	Wittering &		
District 1st	first aid and maintain		8	General	District First		
Responders	ten Public Access			Competence	Responders		
	Defibrillators						
Kent, Surrey &	For ongoing costs for	£250.00	£6.5 Million per	Power of	Kent, Surrey		
Sussex Air	providing a lifesaving		year	General	& Sussex Air		
Ambulance	service			Competence	Ambulance		
Tyler's Trust	To provide a gift box	Not	Not provided	Power of	Tyler's Trust		
	for each child suffering	specified		General			
	from a brain tumour or			Competence			
	other life-threatening						
	illness. Each box costs						
	approximately £150.00						
Samaritans	To provide telephone	Not	£17,000 per year	Power of	Samartians		
	support for people in	specified		General	Bognor Regis,		
	need in the Chichester			Competence	Chichester &		
	District				District		

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	stallholder	blank	No -	yes	Would you be happy to volunteer at the next fete	blank	Bi-Annually	Annual	How often should the fete be held	stallholder	blank	No	yes	Did you volunteer at the Earnley Fete	Blank	No	yes	Have you ever attended Earnley Parish Council Fete	four times a year	three times a year	twice a year	How often would you like to receive a newsletter	Activities to get involved in	Highlight who the Chairman is	Almodington is not mentioned and can you do something about the petrol heads in the village	suggestions: Black on Grey is not a good combination for poorly sighted readers	No	Yes	3 Do you find the content of the newsletter interestering and varied	2 would you prefer to receive your newsletter via email if so please can provide your email address	save it for later	throw it in the bin without reading it	read it straight away	1 When do you receive the newsletter do you	Earnley Parish Council Newsletter and Fete Questionnaire
,	2	1	4	4		5		7		2	1	6	ω		ш	4	7		ω	2	7						0	12		2	5		7		55
		1	4	1		ъ	ω	2				6				1	5		2		4						0	6		2	1		6		70
			2	ш				ω				ω				Н	2		Н	ы	Н						0	ω		Н	0		ω		LIVIC
4	October 1	2	1					ω			2	ш					ω			ы	2						0	4		2	ъ,		ω		70
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			1					1									2		1									27					21		HOHNEY
16			12	15	\vdash	\vdash	8 11	Π	\vdash			5 23	9 12	_		5 12	22 39	-	16 23	ω	6 21	\vdash	1				0	7 54			6 14		1 41		Iorai