

## **EARNLEY PARISH COUNCIL**

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Agenda for Earnley Parish Council Meeting to be held on the 22<sup>nd</sup> November 2018

I hereby give notice that a meeting of Earnley Parish Council is to be held on 22<sup>nd</sup> November 2018 commencing immediately after the Planning Committee Meeting at Bracklesham Barn, Beech Avenue, Bracklesham and all members are hereby summoned to attend.

**115.18 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA**

**116.18 CO-OPTION OF PARISH COUNCILLOR**

**117.18 COUNTY COUNCILLOR'S REPORT**

**118.18 DISTRICT COUNCILLORS' REPORT**

**119.18 CODE OF CONDUCT**

1. Declarations of Interest on items included on the agenda
2. Dispensation requests

**120.18 HEALTH AND SAFETY**

1. Parish Council Office - Office Inspection to take place
2. Parish Council Assets

**121.18 MINUTES** - to agree and sign the minutes of the meeting held on 27<sup>th</sup> September 2018

**122.18 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA**

**123.18 POLICY REVIEW and NEW POLICES**

1. Internal Dispute Resolution (IDRP) - review and adoption
2. Information Security Incident Policy - review and adoption

**124.18 GDPR** - To be deferred until January meeting

1. Data Audit - report attached
2. IT Provision and Support - report attached
3. Website
4. Data Sharing Contracts
  - 4.1 Website Provider

**125.18 FINANCE**

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting <sup>1</sup>

<sup>1</sup> Public bodies (Admission to Meetings) Act 1960

- a) Bank Balances as at date of meeting
- b) Approval of Parish Council payments and authority to sign cheques
- c) Financial Statement - September and October 2018
- d) Budget Monitoring - year ended 31<sup>st</sup> March 2019
- e) Annual Governance & Accountability Return year ended 31 March 2018  
- Section 3 - External Auditor Report & Certificate
- f) Annual Governance & Accountability Return year ended 31 March 2018  
- Notice of Closure
- g) Budget 2019/20 - working party
- h) New Homes Bonus

**126.18 ENVIRONMENTAL MATTERS**

- 1. Flood Prevention Update - Cllr. Carey
- 2. Public Rights of Way- Cllr. Stant

**127.18 PARISH PLAN 2016 -2021 - OBJECTIVES**

- 1) Objective 5: To encourage community involvement and establish community volunteer groups within all areas of Earnley Parish
  - 1.1 WWI Centenary
    - a) Commemoration Event
    - b) Grant Funding Chichester District Council
    - c) WWI Airfield Earnley - commemorative plaque

**128.18 HIGHWAYS**

- 1. A27 -update
- 2. Community Speed Watch Online
- 3. Overgrown Hedgerows
- 4. Thermoplastic Line Marking on four bridges
- 5. Village Gateways
- 6. Planters for centre of Earnley
- 7. Speed Indicator Device
- 8. Highway verge grass cutting

**129.18 EARNLEY CONCOURSE/EARNLEY PLACE**

- 1. Meeting with Planning Consultant

**130.18 RICHARDSON/SOUTH DOWNS HOLIDAY VILLAGE**

**131.18 EMPLOYMENT UPDATE**

- 1. Report from quarterly meeting

**132.18 REPORT ON EXTERNAL MEETINGS**

**133.18 CLERK'S REPORT AND CORRESPONDENCE**

## 134.18 ITEMS FOR FUTURE AGENDAS

Signed L Chater

Clerk Earnley Parish Council

Dated 15<sup>th</sup> December 2018

### Filming of meetings and use of social media

During this meeting, the public can film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting.

If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.