

EARNLEY PARISH COUNCIL

MEMBERS OF EARNLEY PARISH COUNCIL ARE HEREBY SUMMONED TO THE PARISH COUNCIL MEETING TO BE HELD ON **THURSDAY 28th March 2013, COMMENCING AT 7.45pm** (or immediately following the Planning Committee Meeting), at Bracklesham Barn, Beech Avenue, Bracklesham

01.13 PUBLIC QUESTION TIME – this is limited to ten minutes to allow members of the public to a) make representations b) answer questions or c) give evidence relating to business to be transacted (the public are welcome to stay and observe the rest of the meeting)

03.13 APOLOGIES AND REASONS FOR ABSENCE

04.13 CODE OF CONDUCT

1. Declarations of Interest on items included on the agenda
2. Dispensation requests

05.13 MINUTES - to agree and sign the minutes of the Parish Council meeting held on 24th January 2013

06.13 MATTER ARISING FROM THE MINUTES NOT ALREADY INCLUDED ON THE AGENDA

07.13 COUNTY COUNCILLOR'S REPORT

08.13 DISTRICT COUNCILLORS' REPORT

09.13 ENVIRONMENTAL MATTERS

- a) Bookers lane flood alleviation scheme
- b) Bookers Lane Flood Alleviation Scheme Deed
- c) Water vole conservation
- d) Earnley diversion channel (including embankments)
- e) Drove Lane/road ditches
- f) Mapson pond lay-by

10.13 FINANCE

- a) Bank balance as at today's date
- b) Approval of Parish Council payments and authority to sign cheques
- c) Financial Report January and February 2013
- d) Pension – WSCC Pooling Questionnaire
- e) Payroll Services for Town and Parish Councils
- f) Bus shelter cleaning
- g) Bookers Lane Flood Alleviation Loan

11.13 Employment Issues

- Sickness Policy
- Employee's Self Certification of Sickness

12.13 REPORTS ON EXTERNAL MEETINGS

13.13 CLERK'S REPORT and CORRESPONDENCE

- a) Parish Council website and telephone
- b) Broadband – BT exchange update
- c) Annual Parish Meeting – date and programme

14.13 ITEMS FOR FUTURE AGENDA'S

Signed L. Chater Clerk to Earnley Parish Council Dated 20th March 2013