Parish Flood Survey 2013:

Record One Incident Down Left Hand Side

Incident No. ……
Location .....

What is the source of floodwater causing this incident?

- ❑ Surface water runoff
- ❑ Foul Sewage
- ❑ A mix of the above

What is this floodwater affecting?

- ❑ Field
- ❑ Garden
- ❑ Road
- ❑ Footpath
- ❑ House (Internal)
- ❑ House (External)
- ❑ Other:

……

What is the approximate depth of the floodwater?

- ❑ 2-6 ins
- ❑ 6-12 ins
- ❑ 12-18 ins
- ❑ 18-24 ins
- ❑ Over 24 ins

What was the duration of the flood?

- ❑ Less than 1 day
- ❑ 1 day
- ❑ 2 days
- ❑ 3 days
- ❑ 1 week
- ❑ Longer

What do you think caused the flood?

Cause on Private Property:
- ❑ Blocked / infilled ditch
- ❑ Blocked culvert / pipe
- ❑ Blocked private drain

Cause on Road / Footpath:
- ❑ Blocked road gully / drain
- ❑ Blocked culvert / pipe under road

Cause with Main Sewer:
- ❑ Inadequate Foul Sewer

Have you contacted the relevant person / authority to clear the problem – See overleaf for further information?

Private Property = landowner
- ❑ Contacted?
- ❑ Resolved?

Road / Footpath = WSCC
- ❑ Contacted?
- ❑ Resolved?

Main Sewer = Water Company
- ❑ Contacted?
- ❑ Resolved?

Any additional Information:

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❑ A mix of the above

What is this floodwater affecting?
❑ Field ❑ House (Internal)
❑ Garden ❑ House (External)
❑ Road ❑ Other:
❑ Footpath ……

What is the approximate depth of the floodwater?
❑ 2-6 ins ❑ 18-24 ins
❑ 6-12 ins ❑ Over 24 ins
❑ 12-18 ins

What was the duration of the flood?
❑ Less than 1 day ❑ 3 days
❑ 1 day ❑ 1 week
❑ 2 days ❑ Longer

What do you think caused the flood?
Cause on Private Property:
❑ Blocked / infilled ditch
❑ Blocked culvert / pipe
❑ Blocked private drain
Cause on Road / Footpath:
❑ Blocked road gully / drain
❑ Blocked culvert / pipe under road
Cause with Main Sewer:
❑ Inadequate Foul Sewer

Have you contacted the relevant person / authority to clear the problem – See overleaf for further information?
Private Property = landowner
❑ Contacted? ❑ Resolved?
Road / Footpath = WSCC
❑ Contacted? ❑ Resolved?
Main Sewer = Water Company
❑ Contacted? ❑ Resolved?

Any additional Information:

Contacting the relevant Person / Authority relating to cause of flood:

Landowner
If the likely cause of a flood is located on private property*, and relates to a poorly maintained open ditch, blocked culvert or blocked private drain, you should contact the landowner and ask them to carry out maintenance of their watercourse to remove the cause and prevent future flooding. You should only contact the landowner if you are certain they are responsible for that land, and if you are comfortable approaching them.

If you do contact the landowner, you should do so in a friendly manner. There is a lot of new information on land drainage on the Council's website, and the landowner could be directed to this for further information (www.chichester.gov.uk). Please note down the relevant landowner contact details under 'any additional information' overleaf, and record any correspondence.

If the landowner is uncooperative, this should be noted under 'any additional information', again with landowner details provided we can then get the District Council to take it a step further and request works using its Land Drainage Powers.

**Private property may be a residential property, farmland or a business premises.*

West Sussex County Council
If the likely cause of a flood is a blocked road gully/drain, or a culvert under the road, this should be reported to West Sussex County Council as the responsible authority. Their main contact number is 01243 785166 and you should ask to speak to someone from 'Highways Western'. An alternative is to email them at: highways.western@westsussex.gov.uk but please be as descriptive as possible about the location of the problem. They should provide you with a case reference number and timescale for inspecting / dealing with the problem. Please note these on your return under 'any additional information'.

Water Company:
If the likely cause of flood is an inadequate / blocked foul sewer, you should speak to the relevant water company that deals with wastewater to report your concern. For most, this will be Southern Water who's 24 hour emergency number is: 0845 278 0845 and website is: www.southernwater.co.uk.