

EARNLEY PARISH COUNCIL

MINUTES OF EARNLEY PARISH COUNCIL MEETING HELD ON THURSDAY 25th SEPTEMBER 2014

PRESENT: Cllrs. Keith Martin (Chairman), Colin Field (Vice Chairman), Sandy Simpson, Chris Charter and Robert Carey.

In attendance: Mrs Louise Chater (Clerk), District Cllr. Graeme Barrett, District Cllr. Peter Clementon and one member of the public.

75.14 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA

None.

76.14 APOLOGIES AND REASONS FOR ABSENCE

County Cllr. Pieter Montyn - prior commitment for West Sussex County Council.

77.14 COUNTY COUNCILLOR'S REPORT

Written Report:

I have no particular issues to bring to the Parish Council, other than to say that West Sussex County Council is now embarked on formulating its medium term financial strategy. The Government is only half way through a 9 year programme of reductions. It is clear from the various indicators and Treasury sources that austerity will continue and that local Government will continue to take a lot of the budget reductions and hence will be hit by further reductions in the Revenue Support Grant from central Government. We were therefore heavily engaged in exploring additional ways of achieving economies without reducing service to residents.

West Sussex County Council budget debate is always in February.

For example:

The Better Roads Programme will lead to reduced maintenance costs for roads.

Efficiencies in our transport operations (e.g. special needs and escorted transport, non-blue light medical transport)

There will be more partnership working with neighbouring authorities

All portfolios will have to contribute.

78.14 DISTRICT COUNCILLORS' REPORT

District Cllr. Grahame Barrett reported:

Local Plan - The hearings were scheduled to start at 10.00am on 30 September 2014. The Examination would continue into week

commencing 6 October 2014, with a third week commencing 3 November 2014.

Manhood Peninsula Forum - Presentations at the next Forum in December would include Planning Conditions and possibly on the Community Asset process.

Community Infrastructure Levy - Documentation approved by Cabinet. Now to be ratified by Council for Public Consultation.

Novium Museum - Entrance charges to be removed 17 November 2014.

Southern Water Meeting - Chichester District Council provided Southern Water with a full agenda and back up material prior to the meeting. Concern was expressed at the beginning of meeting regarding the seniority of Southern Water representatives. Southern Water appeared to be ill prepared for the meeting and did not provide an adequate response to the issues raised.

Local Housing Developments - A great deal of pressure has been placed on Officers to manage the Planning Conditions imposed on both the Chaucer Drive and Beech Avenue developments. Many issues were still outstanding but were being actively progressed.

8.10pm District Cllr's. Barrett and Clementson left the meeting.

79.14 CODE OF CONDUCT

1. Declarations of Interest on items included on the agenda - none.
2. Dispensation requests - none.

80.14 MINUTES

On a proposal by Cllr. Field, it was RESOLVED to agree and sign the minutes of the meetings held on 24th July 2014; this was duly completed.

81.14 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA

None.

82.14 FINANCE

- a) Bank Balances as at today's date - £59,936.34
- b) Approval of Parish Council payments and authority to sign cheques

Direct Debit			
Anvil Mobile Ltd	11.06	dd	parish council phone - July 2014 (including 0.22p refund)
Anvil Mobile Ltd	11.18	dd	parish council phone - August 2014
Standing Order			
Mrs Louise Chater	352.45	so	salary - July 2014
Mrs Louise Chater	352.65	so	salary - August 2014
West Sussex County Council	99.44	so	pension contribution - July 2014
West Sussex County Council	99.44	so	pension contribution - August 2014
Cheque Payments		cheque no	
East Wittering & Bracklesham Parish Council	26.00	300183	room hire
Mrs Louise Chater	51.52	300184	Expenses
Land Registry	4.00	300182	SIM Application
Land Registry	7.00	300181	OC1 Application
Staples UK Ltd	427.97	300185	computer and programme
Birdham Village Hall	14.80	300186	Room hire for consortium meetings (Rule 6 Expenditure)
Bellamy Roberts	3939.12	300187	Traffic Consultant Report (EPC proportion £837.06) (Rule 6 Expenditure)
PKF Littlejohn LLP	360.00	300188	audit fee year ended 31 March 2014 Cheque destroyed
SEE Contracting Ltd	66.47	300189	street lighting contract
Post Office Ltd	134.20	300190	PAYE
PKF Littlejohn LLP	120.00	300191	audit fee year ended 31 March 2014
East Wittering & Bracklesham Parish Council	26.00	300192	Room hire
Direct Payment			
Prospect Law	1440.00		Solicitors Fees (Rule 6

			Expenditure)
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On a proposal by Cllr. Carey, it was RESOLVED to make payment and sign cheques. Including the additional payments listed above to PKF Littlejohn LLP, East Wittering and Bracklesham Parish Council and Prospect Law.

- c) Approval of financial Statement - On a proposal by Cllr. Charter, it was RESOLVED to accept the financial statements for July and August 2014
- d) External Audit Year Ended 31 March 2014 - report from external auditor and clerk's response - no comments were made by the auditor. The closure of the audit had been advertised on the website and notice boards.
- e) Traditional Finger Post Maintenance - no progress.
- f) Somerley Bus Shelter - treatment and re-felting - Andrew Griffith had supplied a quote to the sum of £250.00 plus parts at cost. On a proposal by Cllr. Charter, it was RESOLVED to instruct Andrew Griffith to complete the work.
- g) Parish Council computer - had been purchased. Matter closed.
- h) Party 6 Status Contingency Fund - on a proposal by Cllr. Carey, it was RESOLVED that if a contingency was required the Bookers Lane Residents association would approach local residents.

83.14 LOCAL PLAN

The evidence had been submitted to the planning inspector who initially refused the evidence. However the inspector agreed to allow the evidence to be appended to Chichester District Council's evidence. The District Council had requested Robert Carey attend the hearing.

84.14 ENVIRONMENTAL MATTERS

1. Green Links across the Manhood Peninsula (GLaM) - Fully support the proposal to work toward improved provision of footpaths for Medmerry and Bracklesham.
2. Surface Water Management Plans in West Sussex - Cllrs. Carey and Martin and Ken Davenport were attending the event on 15 October 2014 3-3.45pm
3. Possible new marine special protection area for birds within the Solent and along the Dorset coast - concern was expressed with regard to the implications for residents and local communities.

85.14 COMMUNITY LED PLAN

Cllr. Charter requested responses from the councillors' informal

survey, he would then produce a synopsis. This information would be presented to the officers at West Sussex County Council and Chichester District Council who would assist with the production of the full questionnaire.

Cllr. Simpson reported that one of the positive comments by a resident was the active parish council.

86.14 REPORT ON EXTERNAL MEETINGS

Cllrs. Simpson reported she had attend the Neighbourhood Management Panel however, this had not been as active due to PCSO Bainbridge's sick leave.

Annual General Meeting of SALC - elected the new President, Mr Michael Chater OBE. Police Commissioner, Katy Bourne's, presentation was inspirational.

87.14 CLERK'S REPORT AND CORRESPONDENCE

1. Annual Appraisal - the Clerk confirmed that she had submitted her completed appraisal form and the appraisal would take place shortly.
2. Earnley Concourse - Community Right to Bid - the form had been submitted to the District Council and the registered landowner's had been notified by the District Council.
3. Parish Councillors' contact details - It was agreed that Parish Councillor's address be removed from noticeboards and those Councillors who preferred their mobile number to be used to provide it to the clerk.

**CLERK/
ALL**

88.14 ITEMS FOR FUTURE AGENDAS

The meeting closed at 8.50pm

Signed _____ Chairman of Earnley Parish Council

Dated _____