

EARNLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 23rd JANUARY 2015

PRESENT: Cllrs. Keith Martin (Chairman), Colin Field (Vice Chairman), Robert Carey and Chris Charter.

In attendance: Mrs. Louise Chater (Clerk), District Cllr. Graeme Barrett and two members of the public.

01.15 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA

None.

02.15 APOLOGIES AND REASONS FOR ABSENCE

Cllr. Sandy Simpson - prior arrangement.

County Cllr. Pieter Montyn - holiday.

03.15 COUNTY COUNCILLOR'S REPORT

No report received.

04.15 DISTRICT COUNCILLORS' REPORT

District Cllr. Barrett stated:

1. Youth Club - the lease and curtilage plan were currently being negotiated. The Woodger Trust had agreed to fund the hall refurbishment.
2. The Local Plan modifications were currently out to consultation - he recommended that the Parish Council give consideration to requesting the extra eighty properties be built after the A27 and infrastructure improvements were in place.
3. Chichester District Council had provided Southern Water with data with regard to the sewage issues and Southern Water had accepted that these figures were correct. Southern Water had subsequently agreed to form a task group to complete a full audit of the sewage issues on the peninsula. It was noted that Southern Water had admitted on the news today that raw sewage had regularly been pumped into Langstone Harbour.
4. He had had a meeting with Andrew Tyrie MP to discuss the lack of confidence in the Planning Inspectorate and the uneven playing field as parishes could not raise funds for further appeals unlike the developers.
5. Council tax 2015/16 proposals would be before the Cabinet on 3rd February.
6. Grahame advised that he would not be standing as District Councillor for East Wittering in May.

Cllr Barrett left the meeting 19.52pm

05.15 CODE OF CONDUCT

1. Declarations of Interest on items included on the agenda - none.
2. Dispensation requests - none.

06.15 MINUTES

On a proposal by Cllr. Field, it was RESOLVED to agree and sign the minutes of the meetings held on 27th November 2014; this was duly completed.

07.15 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA

None.

08.15 FINANCE

a) Bank Balances from latest bank statements - as at 22nd January 2015 £55,505.54

b) Approval of Parish Council payments and authority to sign cheques

Direct Debit	£		
Anvil Mobile Ltd	10.02		parish council phone - November 2014
Anvil Mobile Ltd	9.22	dd	parish council phone - October 2014
Standing Order			
Mrs Louise Chater	352.45	so	salary - November 2014
Mrs Louise Chater	372.99	so	Salary - December 2014 (including non-consolidated payment)
West Sussex County Council	99.44	so	pension contribution - November 2014
West Sussex County Council	106.14	so	pension contribution - December 2014 (including non-consolidated payment)
Cheque Payments		cheque no	
Diane Malley	29.00	300203	Payroll Services
CPRE	35.00	300204	Subscription
Staples	12.49	300205	paper
Post Office Ltd	139.20	300206	PAYE
Mrs Louise Chater	138.07	300207	expenses (including non-consolidated payment)

West Sussex County Council	6.70	300208	non-consolidated pension payment
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On a proposal by Cllr. Field, it was resolved to make payment and sign cheques; this was duly completed.

c) Budget Monitoring 2014/15 On a proposal by Cllr. Carey, it was RESOLVED:-

Budget Code	£
6 Office Telephone	Vire 40.00 from general reserves
16 pension	Vire 221 from general reserves

d) Approval of financial Statement - On a proposal by Cllr. Carey, it was agreed to accept the financial statement for November and December 2014.

e) Rule 6 Party Status Funding - The total expenditure to date was £26564.03. No invoices were outstanding and all parishes had paid their share of the fund and VAT refund had been received.

f) Participatory Budgeting and Emergent Requests Grants
Participatory Funding & Emergent Requests budget available £300.00.
Following discussion and consultation with members of the public present and it was resolved to provide the grants as listed below:

Organisation	Purpose of the Grant	Power of Expenditure	Amount Requested	Agreed Grant
Manhood Mobility Volunteer Service	To provided transport to meet the travel needs that could not be meet by public transport	Transport Act 1985 s22	100.00	100.00

Following discussion and consultation with members of the public present on a proposal by the Chairman, it was RESOLVED that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure: -

Organisation	Purpose of the Grant	Amount Requested	Agreed Grant
First Responders	Provide emergency lifesaving care	100.00	100.00
Manhood Peninsula Partnership	Contribution to the cost of Project Officer	None specified (suggested rate of 10p per	50.00

		elector= £39.00)	
Victim Support	Offer support to victims of crime and witnesses	None specified	Nil
Homestart	Home visiting service to assist parents to develop coping strategies for dealing with mental & physical health, emotional wellbeing, isolation & managing household budgets	None specified	Nil
Samaritans	To provide emotional support for people experiencing feelings of distress or despair, including those that might lead to suicide	None specified	Nil
Disability Awareness UK	Heighten young people's awareness of disability to discourage bullying and discrimination	None specified	Nil

- g) Budget 2015/16 - review and set budget
 Manhood Peninsula Officer - it was agreed this grant remain within the participatory budgeting code.
 On a proposal by Cllr. Carey, it was RESOLVED to set the budget for 2015/16 at 13624.00.
- h) Council Taxbase 2015/16
 The District Council had confirmed set the taxbase at 352.00
- i) Precept 2015/16 - Budget £13974.00; funds to increase reserve £366.00 total required £14,350.00.
 On a proposal by Cllr. Carey, it was RESOLVED to set the precept request for 2015/16 at £14350.00. This was the equivalent to £40.76 for a band D property and increase from £35.92.
- j) Section 137 Value - the S137 rate for 2015/16 limit had been set at £7.36 which equated to £2870.40.

09.15 LOCAL PLAN - Consultation on the Proposed Modifications of the Chichester Local Plan: Key Policies Pre-submission 2014-2029

It was considered the document had been prepared legally, however, it was considered the decision to increase the housing allocation for East Wittering and Bracklesham Parish was unsound.

The Parish Council accepted the allocation of 100 properties for East Wittering and Bracklesham, however, for the additional allocation there were more suitable locations for development west of Chichester that had rail transport east and west to areas of employment and secondary schools.

Southern Water had acknowledge that all though the Sidlesham pumping station had capacity there was a serious issue getting the sewage to the pumping station.

The planning inspector for the recent appeal for 160 properties in Clappers Lane had accepted that the traffic congestion was currently severe. It was noted that work would be completed during the period of the plan, however, following the completion of this work by the end of the life of the plan the situation would remain severe.

RC

It was agreed Cllr. Carey prepare the wording for the Clerk to submit.

10.15 ENVIRONMENTAL MATTERS

1. Street Lighting - inspection - The Clerk confirmed that the annual clean and quarterly inspection had taken place by SSE contracting and no action was required.
2. Flood Prevent Update - Cllr. Carey stated
 - i) Bookers Lane - the Environment Agency were investigating a design fault with the security grill
 - ii) Holder's Farm - work continues with the landowners to resolve the issues.
 - iii) Drove Lane - the culverts had been jet washed however further maintenance work may be required.
 - iv) Almodington - Work was due to commence on 9th February; notices to advertise the work had been issued. The Environment Agency had requested further historical proof of evidence of the flooding issues in the area.
 - v) The Environment Agency were due to meet with Roundstone's to discuss the reservoir.
 - vi) Operation Watershed - a further grant application had been submitted to provide funding to carry out work to clear culverts in Bookers Lane outside Bookers Cottage, field entrance and owned by Earnley Concourse.

ALL

The Chairman thanked Cllr. Carey for his work.

3. Footpath Inspection - Cllr. Martin reported that West Sussex

County Council had reduced the inspection cycle from 9 month to 15 months. There were two paths in the parish that regularly had issues, footpath 2 and footpath 50. It was noted the landowners were responsible for clearing the paths.

KM

Cllr Charter expressed concern with regard to the safety of the bridge on Footpath 51.

11.15 MANHOOD PENINSULA PARTNERSHIP KEY POLICY CLERK STATEMENTS

1. Drainage across the Manhood Peninsula (DaMP) - support the policy and it is a good quality document.
2. The economy of the Manhood Peninsula - support the policy and it is a good quality document.

12.15 COMMUNITY LED PLAN

Cllr. Charter said the Community Led Plan was to be renamed **Parish Objectives**. The questionnaire was almost in a form that would provide the Parish Council with objectives. The covering letter was being prepared. Both documents would be circulated to all councillors prior to printing.

CC/SS

Cllrs. Charter and Simpson continued to work with Chichester District Council and West Sussex County Council. The working party were currently looking for volunteers to discuss issues and distribute the questionnaire.

13.15 REPORT ON EXTERNAL MEETINGS

1. MSTAG - update on scheme and the breach
 - 1.1. Leaflets had been produced and there was disquiet among the members of MSTAG as there had been no involvement in the production and there were errors in the leaflet which would have been picked up by the members.
 - 1.2. Heads of agreement in place and the land transfer would be completed by end of January
 - 1.3. The Environment Agency had stated that serviced dog bins would be installed shortly.
2. Medmerry Tree Planting - along with RSPB volunteers Cllr. Charter, Carey and Martin helped and other parishioners plant 500 trees.
3. CDALC - Cllr. Field reported that the event was poorly attended. The police have informed SSALC that it is planned for the role of PCSO's to be reinstated to the original role to thus ensure that they spend more time working within their communities.

14.15 CLERK'S REPORT AND CORRESPONDENCE

1. Calendar of Meeting dates
26th March, 14th May, 23rd July, 24th September and 26th November.
All, meetings to commence immediately after the planning committee meeting or 7.15pm.
2. Annual Parish Assembly
Date : Week Beginning 16th March
Time: 7.00pm
Location: to be arranged.
Speaker: it was agreed to invite Nick Grey, Jeremy Colbeck and Pete Hughes Senior Warden RSPB Medmerry joint presentation maximum 20 minutes including question time update on Medmerry Refreshments £20.00 drinks £25.00 food
3. Newsletter - It was agreed to distribute jointly with the annual parish assembly invite.
4. Parish Council Elections - 7th May 2015
 - 4.1. The Clerk had confirmed with Chichester District Council that she would distribute the nomination papers.
 - 4.2. The completed nomination papers had to be hand delivered to the returning officer at Chichester District Council.
 - 4.3. Once the nomination had been lodged you were no longer able to withdraw your nomination.
 - 4.4. Other than Chairman and Vice Chairman all members cease being Councillors on 11th May 2015 until the declaration of acceptance of office were completed.
5. Earnley Concourse - The trustees had provided the Clerk with an email address and had requested a copy of the meeting dates stating that although the building was currently unoccupied they would endeavour to accommodate our meetings where possible.
6. Street Lighting - covered 10.15
7. Consultation - Boundary Review for District Councillors - proposed reduction of Councillors from 45 to 35/36 comments to be submitted by 20th February 2015(papers circulated by email) - No comment.

15.15 ITEMS FOR FUTURE AGENDAS

None.

Meeting closed 9.25pm

Signed _____ Chairman Earnley Parish Council

Dated _____