

EARNLEY PARISH COUNCIL

MEMBERS OF EARNLEY PARISH COUNCIL ARE HEREBY SUMMONED TO THE MEETING OF EARNLEY PARISH COUNCIL TO BE HELD ON 28th SEPTEMBER 2017 COMMENCING AT 19.15, or immediately following the planning meeting at Bracklesham Barn, Beech Avenue, Bracklesham

79.17 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA

80.17 APOLOGIES AND REASONS FOR ABSENCE

81.17 COUNTY COUNCILLOR'S REPORT

82.17 DISTRICT COUNCILLORS' REPORT

83.17 CODE OF CONDUCT

1. Declarations of Interest on items included on the agenda
2. Dispensation requests

84.17 HEALTH AND SAFETY

1. Parish Council Office - Display screen equipment assessment
2. Parish Council Assets
3. Health and Safety Policy - Cllr. Martin confirmation of agreement to adhere to the adopted policy

85.17 MINUTES - to agree and sign the minutes of the meeting held on 20th July 2017

86.17 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA

87.17 ANNUAL MEETING OF ELECTORS

1. Speaker
2. Date of Meeting

88.17 POLICY REVIEW

1. Policies Reviewed: Flexible Retirement Policy - no action required
2. Polices Reviewed: Action required
 - 2.1 Local Government Pension Scheme Discretions Policy - replacement policy
 - 2.2 Media Relations Policy - replacement policy
 - 2.3 Public Filming, Videoing, Photography, Audio Recording and Broadcasting at Council or Committee Meetings -replacement policy

89.17 FINANCE

- a) Bank Balances as at date of meeting
- b) Approval of Parish Council payments and authority to sign cheques
- c) Financial Statement - July & August 2017
- d) Annual Return year ended 31st March 2017- Auditors Report and Certificate
- e) Annual Return year ended 31 March 2017 - Notice of Conclusion of Audit
- f) Budget Monitoring year ended 31st March 2018
- g) Appointment of Internal Auditor year ended 31 March 2018
- h) Transparency Act Grant.

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting ¹

¹ Public bodies (Admission to Meetings) Act 1960

i) Appointment of Internal Auditor year ended 31 March 2018

90.17 ENVIRONMENTAL MATTERS

1. Flood Prevention Update - Cllr. Carey
2. Public Rights of Way update - Cllr. Stant
3. Public Rights of Way map - Cllr. Stant
4. Dog Waste - Cllr. Carey
5. BT Telephone Box Clappers Lane

91.17 PARISH PLAN 2016 -2021 - OBJECTIVES

- 1) Objective 1: To ensure that people drive within the speed limits with Earnley Parish - Cllr. Chater
 - 2.1 Village gateways
 - 2.2 "Dolly Pegs" in the Parish

92.17 2) Objective 5: To encourage community involvement and establish community volunteer groups within all areas of Earnley Parish

- 5.1 Earnley Fete - frequency of event
- 5.2 Autumn Litter pick - date and location
- 5.3 Bus Shelter Volunteers -Easton Lane and First Avenue.

93.17 HIGHWAYS

1. A27 - Highways Agency/Secretary of State - update
2. A27- Community Workshops - update
3. A27 - Defining our Key Requirements Survey - ratification of survey response submitted.
4. West Sussex Cycle Summit - Monday 9th October 1:00pm-4:30pm County Hall North, Parkside, Horsham, RH12 1XH
5. Carriageway Covers A286 - British Telecom

94.17 EARNLEY CONCOURSE/EARNLEY PLACE

95.17 REPORT ON EXTERNAL MEETINGS

96.17 CLERK'S REPORT AND CORRESPONDENCE

- 1) West Sussex ALC Annual General Meeting & Autumn Conference 2017 - an invitation to your appointed members to the West Sussex ALC AGM
- 2) Parish Council Newsletter and Digital circulation survey
- 3) General Data Protection Regulations - 25th May 2018

97.17 ITEMS FOR FUTURE AGENDAS

Signed L. Chater

Clerk Earnley Parish Council

Dated 19th September 2017

Filming of meetings and use of social media

During this meeting, the public can film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting.

If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.