

**EARNLEY PARISH COUNCIL**

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Agenda for Earnley Parish Council Meeting to be held on the 25<sup>th</sup> January 2018

I hereby give notice that a meeting of Earnley Parish Council is to be held on 25<sup>th</sup> January 2018 commencing immediately aft the Planning Committee Meeting at Bracklesham Barn, Beech Avenue, Bracklesham and all members are hereby summoned to attend.

**07.18 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA**

**08.18 APOLOGIES AND REASONS FOR ABSENCE**

**09.18 COUNTY COUNCILLOR'S REPORT**

**10.18 DISTRICT COUNCILLORS' REPORT**

**11.18 CODE OF CONDUCT**

1. Declarations of Interest on items included on the agenda
2. Dispensation requests

**12.18 HEALTH AND SAFETY**

1. Parish Council Office - PAT testing
2. Parish Council Assets

**13.18 MINUTES** - to agree and sign the minutes of the meeting held on 23<sup>rd</sup> November 2017 and the extra ordinary meeting held on 3<sup>rd</sup> January 2018

**14.18 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA**

**15.18 ANNUAL MEETING OF ELECTORS - 17<sup>th</sup> May 2018 commencing at 7pm**

1. Presentations by Cllrs
2. Cllrs Duties
3. Refreshments
4. Advertising

**16.18 POLICY REVIEW and NEW POLICES**

1. Pension Discretion Policy

**17.18 FINANCE**

- a) Bank Balances as at date of meeting
- b) Approval of Parish Council payments and authority to sign cheques
- c) Financial Statement - November & December
- d) Budget Monitoring year ended 31<sup>st</sup> March 2018
- e) Transparency Act Grant Application
- f) Asset Register - Update
- g) Precept
- h) Grant Applications and payments
- i) Clerk's Training Plan
- j) Noticeboard Clappers Lane
- k) Highway Verge - Grass Cutting
- l) Earnley Concourse - Lot 4
  - 1) Meeting with Estate Agent
  - 2) Finance
  - 3) Legal Advice

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting <sup>1</sup>

<sup>1</sup> Public bodies (Admission to Meetings) Act 1960

4) Other lots

**18.18 ENVIRONMENTAL MATTERS**

1. Flood Prevention Update - Cllr. Carey
2. Batchmere Lane Flood Relief Scheme
  - 2.1 Licence/Wayleave
  - 2.2 Funding
3. Public Rights of Way and map update - Cllr. Stant
4. Airfields of Britain commemorative plaque

**19.18 PARISH PLAN 2016 -2021 - OBJECTIVES**

- 1) Objective 1: To ensure that people drive within the speed limits with Earnley Parish - report from Working Party
  - 4.1 Village gateways
  - 4.2 "Dolly Pegs" in the Parish
  - 4.3 S278 Funding for Traffic Calming in the Earnley Conservation Area
  - 4.4 Signage of Almodington Lane and bridge
- 2) Objective 5: To encourage community involvement and establish community volunteer groups within all areas of Earnley Parish
  - 4.1 Earnley Fete/Big Lunch (national date 3<sup>rd</sup> June)
  - 4.2 Autumn Litter pick - 3<sup>rd</sup> February 2018 commencing at 10.30am meeting at Earnley Church
  - 4.3 Bus Shelter Volunteers -Easton Lane and First Avenue.

**20.18 HIGHWAYS**

1. A27 -update
2. Bus Route - Asda

**21.18 EARNLEY NEWLETTER/FETE QUESTIONNAIRE - Results of Questionnaire**

**22.18 EMPLOYMENT UPDATE**

1. Clerk's interim appraisal - update on objectives set
2. Clerk's interim appraisal - New Objectives set
3. Employment Committee Meeting - 26<sup>th</sup> April 2018

**23.18 GDPR - 25<sup>th</sup> May 2018**

**24.18 REPORT ON EXTERNAL MEETINGS**

**25.18 CLERK'S REPORT AND CORRESPONDENCE**

- 1) Parish Council Telephone.
- 2) Centenary of World War One - Royal British Legion The Silent Soldier

**26.18 ITEMS FOR FUTURE AGENDAS**

Signed \_\_\_\_\_ L. Chater

Clerk Earnley Parish Council

Dated \_\_\_\_\_ 17<sup>th</sup> January 2018

Filming of meetings and use of social media

During this meeting, the public can film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting.

If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.