

**EARNLEY PARISH COUNCIL**

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Agenda for Earnley Parish Council Meeting to be held on the 22<sup>nd</sup> March 2018

I hereby give notice that a meeting of Earnley Parish Council is to be held on commencing immediately after the Planning Committee Meeting at Bracklesham Barn, Beech Avenue, Bracklesham and all members are hereby summoned to attend.

**27.18 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA**

**28.18 APOLOGIES AND REASONS FOR ABSENCE**

**29.18 A27 OPTIONS PRESENTED BY SYSTRA FOR CONSIDERATION**

**30.18 COUNTY COUNCILLOR'S REPORT**

**31.18 DISTRICT COUNCILLORS' REPORT**

**32.18 CODE OF CONDUCT**

1. Declarations of Interest on items included on the agenda
2. Dispensation requests

**33.18 HEALTH AND SAFETY**

1. Parish Council Office - PAT testing
2. Parish Council Assets

**34.18 MINUTES** - to agree and sign the minutes of the meeting held on 25<sup>th</sup> January 2018.

**35.18 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA**

**36.18 ANNUAL MEETING OF ELECTORS - 17<sup>th</sup> May 2018 commencing at 7pm**

1. Cllrs Duties
2. Advertising

**37.18 POLICY REVIEW and NEW POLICES**

1. Scheme of Delegation
2. Document Retention Policy

**38.18 GDPR - 25<sup>th</sup> May 2018**

1. Training
2. Data Audit
3. Data Protection Officer
4. Website
5. IT Support
6. Data Cleansing

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting <sup>1</sup>

<sup>1</sup> Public bodies (Admission to Meetings) Act 1960

7. Polices
8. Data Sharing Contracts

### **39.18 FINANCE**

- a) Bank Balances as at date of meeting
- b) Approval of Parish Council payments and authority to sign cheques
- c) Financial Statement - January & February
- d) Budget Monitoring year ended 31<sup>st</sup> March 2018
- e) Batchmere Road Drainage Works - Revised Quote
- f) End of Year Virements
- g) Noticeboard Clappers Lane
- h) Highway Verge - Grass Cutting
- i) Earnley Concourse - Lot 4
  - 1) Offer
  - 2) Finance
  - 3) Legal Advice
  - 4) Other lots

### **40.18 ENVIRONMENTAL MATTERS**

1. Flood Prevention Update - Cllr. Carey
2. Batchmere Lane Flood Relief Scheme
  - 2.1 Wayleave Agreement relating to the carrying out and subsequent management etc of flood alleviation works at Easton Farm Easton Lane Almodington - to be signed by two councillors as per Standing Order 14(b)
  - 2.2 Road Closure
3. Public Rights of Way and map update - Cllr. Stant

### **41.18 PARISH PLAN 2016 -2021 - OBJECTIVES**

- 1) Objective 1: To ensure that people drive within the speed limits with Earnley Parish - report from Working Party
  - 2.1 Village gateways
  - 2.2 "Dolly Pegs" in the Parish
  - 2.3 S106 Funding for Traffic Calming in the Earnley Conservation Area
  - 2.4 Signage of Almodington Lane and bridge
- 2) Objective 5: To encourage community involvement and establish community volunteer groups within all areas of Earnley Parish
  - 3.1 Earnley Fete/Big Lunch (national date 3<sup>rd</sup> June)
  - 3.2 Spring Litter Pick 24<sup>th</sup> March 2018 commencing at 10.30am meeting at Earnley Church
  - 3.3 Bus Shelter Volunteers -Easton Lane and First Avenue.
  - 3.4 WWI Centenary
    - 4.4.1 Silent Solider
    - 4.4.2 Commemoration Event
    - 4.4.3 Grant Funding Chichester District Council
    - 4.4.4. WWI Airfield Earnley - commemorative plaque

### **42.18 HIGHWAYS**

1. A27 -update
2. Bus Route - Asda

