

EARNLEY PARISH COUNCIL

1 Charlmead, East Wittering, Chichester, West Sussex, PO20 8DN
Tel: 01243 203040 Email: clerk@earnleypc.org Website: www.earnleypc.org

Agenda for Earnley Parish Council Meeting to be held on the 24th January 2019

I hereby give notice that a meeting of Earnley Parish Council is to be held on 24th January 2019 commencing immediately after the Planning Committee Meeting at Bracklesham Barn, Beech Avenue, Bracklesham and all members are hereby summoned to attend.

- 01.19 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA**
- 02.19 COUNTY COUNCILLOR'S REPORT**
- 03.19 DISTRICT COUNCILLORS' REPORT**
- 04.19 CODE OF CONDUCT**
 - 1. Declarations of Interest on items included on the agenda
 - 2. Dispensation requests
- 05.19 HEALTH AND SAFETY**
 - 1. Parish Council Office - Office Inspection to take place
 - 2. Parish Council Assets
- 06.19 ELECTION OF VICE CHAIRMAN**
- 07.19 ELECTION OF CHAIRMAN OF PLANNING COMMITTEE**
- 08.19 MINUTES** - to agree and sign the minutes of the meeting held on 22nd November 2018
- 09.19 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA**
- 10.19 POLICY REVIEW and NEW POLICES**
 - 1. Information Security Incident Policy - review and adoption
 - 2. Local Government Pension Scheme Discretionary Policy Review adopted on 28th September 2018 - confirmation of continued use
- 11.19 GDPR**
 - 1. IT Provision and Support
 - 2. Website, Domain Name and Cllr. Williams email address
 - 3. Data Sharing Contracts
 - 3.1 Website Provider

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting ¹

¹ Public bodies (Admission to Meetings) Act 1960

3.2 Domain name provider

12.19 FINANCE

- a) Bank Balances as at date of meeting
- b) Approval of Parish Council payments and authority to sign cheques
- c) Financial Statements November and December 2019
- d) Asset Register year ended 31st March 2019
- e) Budget Monitoring year ended 31st March 2019
- f) Data Transparency Act year ended 31st March 2019 - 3rd Quarter
- g) Finance Review year ended 31st March 2019 - 3rd Quarter
- h) Pension re-enrolment declaration
- i) Grant Applications and Budgeted Grants
- j) Budget 2019/20
 1. Council Tax Referendum Principles
 2. Council Taxbase
 3. Reserves
 4. Set expenditure budget
- k) Precept request for year ended 31 March 2020 and Cost to Band D properties.

13.19 ENVIRONMENTAL MATTERS

1. Flood Prevention Update - Cllr. Carey
2. Public Rights of Way- Cllr. Stant
3. Gas Connection Almodington - Cllr. Carey

14.19 PARISH PLAN 2016 -2021 - OBJECTIVES

- 1) Objective 5: To encourage community involvement and establish community volunteer groups within all areas of Earnley Parish
 - 1.1 Community Food Bank Collection
 - 1.2 Litter Pick - set replacement date

15.19 HIGHWAYS

1. A27 -update
2. Thermoplastic Line Marking on four bridges
3. Village Gateways
4. Planters for centre of Earnley - report attached
5. Speed Indicator Device
6. Road hatch markings at entrance to Miller Homes - concerns raised by a resident.

16.19 ANNUAL MEETING OF ELECTORS - 21st March 2019

1. Agenda
2. Speaker
3. Refreshments

4. Advertising

17.19 EARNLEY CONCOURSE/EARNLEY PLACE

18.19 EARNLEY GARDENS

19.19 EMPLOYMENT UPDATE

20.19 REPORT ON EXTERNAL MEETINGS

21.19 CLERK'S REPORT AND CORRESPONDENCE

1 Operation London Bridge

2 Election 2nd May 2019

3 Newsletter - articles from Parish Councillors by 25th February.

22.19 ITEMS FOR FUTURE AGENDAS

Signed L. Chater

Clerk Earnley Parish Council

Dated 15th January 2019

Filming of meetings and use of social media

During this meeting, the public can film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting.

If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.