

## **Earnley Parish Council Employment Committee**

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I hereby give notice that a meeting of Earnley Parish Council Employment Committee is to be held on 21st October 2024, commencing at 19.00pm at Bracklesham Barn, Beech Avenue, Bracklesham. Or immediately after the planning committee meeting if it overruns.

If you only wish to observe the meeting, then you can join us online click [here](#) to join the meeting or email the clerk to receive the link.

All members are hereby summoned to attend.

Signed: L. Chater Clerk to Earnley Parish Council Dated: 16<sup>th</sup> October 2024

### **AGENDA**

#### **EC13.24 PUBLIC QUESTION TIME**

#### **EC14.24 APOLOGIES AND REASONS FOR ABSENCE**

#### **EC15.24 CODE OF CONDUCT**

1. Declarations of Interest on items included on the agenda
2. Dispensation requests

From this point forward the Chairman may resolve to close the meeting to the public.

#### **EC16.24 REVIEW THE INTERVIEW EVALUATION FORMS COMPLETED BY THE INTERVIEW PANEL**

#### **EC17.24 PROVIDE THE CLERK WITH INSTRUCTION ON THE APPOINTMENT OF CLERK AND RESPONSIBLE FINANCIAL OFFICER (subject to written references)**

#### **EC18.24 PROVIDE CLERK WITH INSTRUCTIONS TO OBTAIN WRITTEN REFERENCE.**

#### **EC19.24 REVIEW MODEL EMPLOYMENT CONTRACT AND SET PAY SCALE FOR POST.**

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting <sup>1</sup>

<sup>1</sup>Public bodies (Admission to meetings) Act 1960