



EARNLEY PARISH FULL COUNCIL

26 Hornbeam Walk, Bracklesham Bay, Chichester, West Sussex, PO20 8FN
Tel: 07947421264 Email: clerk@earnleypc.org Website: www.earnleypc.org

I hereby give notice that a **Meeting** of Earnley Parish Council due to be held on 26th January 2026 commencing at 6.45pm or directly after the Planning Committee meeting at Bracklesham Barn, Beech Avenue, Bracklesham.
All members are hereby summoned to attend.

Signed **V. Middleton-Head** Clerk for Earnley Parish Council Dated 19th January 2025

AGENDA

01.26 APOLOGIES AND REASON FOR ABSENCE

02.26 DECLARATIONS OF INTEREST FROM MEMBERS IN RESPECT OF ANY MATTER ON THE AGENDA

03.26 PUBLIC QUESTIONS

04.26 COUNTY COUNCILLOR REPORT

05.26 DISTRICT COUNCILLORS REPORT

06.26 MINUTES

To agree and sign the minutes of the Full Council meetings held on [24th November 2025](#) and [15th December 2025](#) and to agree and sign the minutes of the Employment Committee Meeting on [24th November 2025](#)

07.26 MATTERS ARISING FROM THE MINUTES NOT ALREADY ON THE AGENDA

08.26 FINANCE

1. Bank Balance as at date of meeting
2. Payments [21st November 2025](#) and [18th December 2025](#) - ratification of payments made and payments for authorisation including any invoices received following publication of the agenda.
3. [Financial Statement](#) and [Budget Report](#) – 31st December 2025
4. Finance Review second quarter – report from Cllr. Carey
5. Budget monitoring year ending 31st March 2026
6. Transfer £2,300 from the Noticeboard Replacement designated reserve (code 36) to the Office Equipment designated reserve (code 41) - agreed as part of the 2026/27 budget setting. CIL monies will be used to fund noticeboard replacement.
7. Transfer £488 from code 12 (Minor Office Equipment - no budget, so overspent) to the Office Equipment designated reserve (code 41)
8. Transfer £1,800 from code 34 (Sundry Expenses - overspent) to code 43 (CIL) - agreed as part of the 2026/27 budget setting. IBP/917 allows for this CIL expenditure.
9. Docusign – Review ongoing use of Docusign for Payment Authorisation in accordance with [Financial Regulations 7. Electronic Payments](#)
10. Consider Grant Applications from [St Wilfred's Hospice](#) and [Tylers Trust](#)

09.26 ASSERTION 10 [Report by Clerk](#)

10.26 ENVIRONMENTAL MATTERS

1. Flood Prevention Cllr. Carey
2. Public Rights of Way Cllr. Stant
3. Sea defences at Medmerry
4. Update from Environment Group

11.26 HIGHWAY MATTERS

1. Bus Shelter and Notice board First Avenue maintenance – consider installation of defibrillator
2. Bike Stands Bell Lane and Bracklesham Lane
3. SIDS
4. Litterpicking

12.26 REPORT ON EXTERNAL MEETINGS

13.26 ITEMS FOR NOTING ON FUTURE AGENDAS

By resolution the Parish Council may decide to exclude the Press and the Public from any part of the meeting¹
¹Public Bodies (Admission to Meetings) Act 1960